



**PAAVAI ENGINEERING COLLEGE, NAMAKKAL – 637 018.  
(AUTONOMOUS)**

**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

**APPLICATION FOR WITHDRAWAL FROM EXAMINATION**

*(To be used by the students of Paavai Engineering College)*

1.	Month & Year of Examination for which withdrawal requested	
2.	Register Number	
3.	Name of the Candidate	
4.	Degree & Branch	
5.	Semester No.	
6.	Reason for withdrawal	
7.	Payment of Examination Fee	Amount: Rs.
		Receipt No. and Date:
8.	Whether applied for withdrawal in earlier semester examination, if yes Month and Year.	

9.	Courses for which the withdrawal requested		
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<b>Sem.</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Percentage of Attendance</b>

10.	Over all Percentage of Attendance	
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<b>Date:</b>	<b>Signature of the Candidate</b>
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Forwarded	Recommended	Permitted/NOT Permitted
<b>CLASS COORDINATOR</b>	<b>HEAD OF THE DEPT.</b>	<b>PRINCIPAL</b>

## **INSTRUCTIONS**

1. A Candidate may, for valid reasons, be granted permission to withdraw from appearing for the examination in any course or courses of only one semester examination during the entire duration of the degree programme. Application for withdrawal is permitted only once.
2. Withdrawal application shall be valid only if the candidate is otherwise eligible to write the examination and is made to the Principal prior to the last examination of that semester recommended by the Head of the Department.
3. Withdrawal shall not be treated as an attempt for the purpose of classification.