



**PAAVAI ENGINEERING COLLEGE, NAMAKKAL – 637 018.**  
**(AUTONOMOUS)**  
**OFFICE OF THE CONTROLLER OF EXAMINATIONS**  
**REPORT ON PROGRESS NORMS REQUIREMENT COMPLETION**

1.	Name of the Candidate	
2.	Register Number	
3.	Degree & Branch	

4.	Details of the progress norms requirements completed			
S.No.	PN Code	Date(s) / Period	Details of the progress norms submitted with proof	COE Section

*Certified that the progress norms requirement documents submitted by the above student are genuine as per the guidelines and no fake documents are produced for meeting out the requirements.*

<b>Signature of the student</b> For COE Office Section	<b>Class Coordinator</b>	<b>HEAD OF THE DEPT.</b> Approved / NOT Approved  <b>COE</b>
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## **GUIDELINES FOR PROGRESS NORMS**

1. The student should attach the original proof of evidences of the events/ activities completed related to progress norms with the following details mentioned.
  - a. date(s)/ period in case of workshop, seminar, training, courses, conferences etc.
  - b. title/ name of the workshop, seminar, training, courses, conferences etc.
  - c. name of the organizer/college in case of (a) & (b).
  - d. journal name, index details, ISSN no., volume no., issue no., url address & co-authors in case of research publications.
  - e. report on the training / internship undergone should be enclosed.
2. The student shall submit the above report to the COE office through their class coordinators on completion of each and every progress norms right from the 1<sup>st</sup> year of the programme of study.
3. Any one credit courses registered for the End Semester Examinations should not be shown for progress norms requirement completion.
4. The guidelines issued by the office of the Controller of Examinations for the completion of progress norms requirement has to be followed without any deviations.