

	PAAVAI ENGINEERING COLLEGE (AUTONOMOUS) (Accredited by NAAC with 'A' Grade & NBA Accredited) NH-44, Pachal Post, Namakkal – 637 018. OFFICE OF THE CONTROLLER OF EXAMINATIONS	Phone	(O)04286-243038 (M) 9842881388
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APPLICATION FOR EARNING ADDITIONAL CREDITS

(To be submitted by the candidate on his/her own behalf who request for undergoing additional credits)

1.	Name of the Candidate						
2.	Register Number						
3.	Programme/ Specialization						
4.	Regulations						
5.	Whether the candidate has any standing arrears / history of arrears	Yes / No.					
6.	Total number of credits to be registered for the current semester excluding the additional credits to be earned						
7.	Purpose of earning additional credits.						
8.	Details of the additional course(s) which the candidate is willing to study under Clause 6.4 of the Regulations						
	S.No.	Semester of the course	Course Code	Category of the course	Name of the Course	Credit	Semester of study
9.	Total number of credits to be registered for the current semester including the additional credits registered						
10.	Whether the pre-requisite of the above additional courses has been satisfied?						
		Signature of the Candidate with date					

For department purpose

11.	Whether the details of the additional courses such as code, credit and name of the course for which the candidate is willing to study under Clause 6.4 of the Regulations has been verified	Yes / No
12.	Whether the BOS approved syllabus copy of the additional course(s) has been enclosed	Yes / No
13.	Details of the faculty member assigned for the additional course(s) which the candidate is willing to study under Clause 6.4 of the Regulations.	
	Course Code and Name of the Additional Course 1	
	Name & Designation of the Course Incharge	
	Signature of the Course Incharge	
	Course Code and Name of the Additional Course 2	
	Name & Designation of the Course Incharge	
	Signature of the Course Incharge	
	Course Code and Name of the Additional Course 3	
	Name & Designation of the Course Incharge	
Signature of the Course Incharge		
14.	Whether suitable periods are allotted in the time table for the above additional courses	Yes / No

Class Coordinator	Head of the Department	Principal

For Office Use

Whether the provided details are checked and verified	
Whether the details are entered and updated in the student's profile of the COE examination portal	
Signature of the COE office staff	

APPROVED